

BAYVIEW SECONDARY SCHOOL COUNCIL

2018-19

Meeting Minutes

Date: November 7, 2018

PRESENT: Admin: Mr. Schouten, Ms. Arlene Higgins-Wright

Council: Ben Schu (Co-Chair), David Fan (Co-Chair), Majid Sohrabi (Treasurer), Karen Gow (Co-Secretary), Karen Wong (Co-Secretary), Laleh Marashi, Maggie Deng, Jennifer Shen, Joanna Yu, Rev. Philip Der, Sadiq Lakhani, Ada Leung, Cam Chen, Grace He, Yifan Li, Joshua Cheung (student rep)

REGRETS: Shalini Bhatla, Patricia Kitagawa, Mike Xie, Patton Su, Silvia Moreno-Ip, Ms. Sally Joyce

ABSENT: Ida Ghiasi, Vanathy Sivakumaran, Sugirtha Thayanathan, Preeti Lamba, Vik Gandhi, Jennifer Fang

I. WELCOME AND INTRODUCTION:

The meeting started at 7:06 pm with a warm welcome and introduction by Ben. Majid had prepared and distributed name cards for council members - thank you to Mr. Schouten for the suggestion and to Majid for the great work.

II. APPROVAL OF AGENDA:

Motioned by Jennifer and seconded by Sadiq, with all in favour – agenda approved.

III. APPROVAL OF MEETING MINUTES:

Motioned by David and seconded by Maggie with all in favour. September minutes approved.

IV. BUSINESS ARISING FROM THE MINUTES: N/A

V. REPORTS:

A. Student Council Report: Presenter Joshua Cheung (vice-president)

October

- Halloween decor - front foyer only, students enjoyed it. Candy handouts for costumed students to encourage participation.
- Budget meetings completed today Nov 7. Final decisions for clubs and for their budgets decided.

November

- the Nov. 22 semiformal is sold out (for the 5th year in a row). It sold out in 5 days at \$55 for those who paid the student engagement fee, or \$65 without. The semi will accommodate 520 students at the Terrace in Vaughan.
- University / college fair was run and well attended

December : Winter talent show is coming up, no date yet set.

B. Staff / Teacher Rep Report: No report this month. Ms Joyce sent her regrets

C. Principal's Report: Presenter Mr. Schouten

- Ms Lau (VP) is on personal leave and will be back in 2nd semester. Ms. Vogel is a retired VP but knows the community and will be Ms. Lau's replacement for now.
- Mid semester report cards will be coming out on Nov. 19.

- Professional development (PA day October 22): the morning was dedicated to math (for all York region schools). Next PA day Nov 23, will be another day for learning for teachers. There is now more involvement from the board in terms of what is directed for professional development.
- IB info night was extremely well attended and full - about 300 applicants have applied for the 116 spots available here at BSS. Boundaries have been extended for the IB program at BSS, enrolment will therefore likely go up next year. Mr. Schouten will ask for additional staff to cover the new students. We are at 1737 students which actually went up in the fall versus the usual decreased enrolment.

Laleh mentioned there are still traffic concerns for student drop offs and potentially dangerous for them. Mr. Schouten suggested this would require a formal request.

ACTION ITEM: Laleh will make a request to Castro Liu about police presence.

D. Treasurer's Report: Presenter Majid

- Mr. Schouten clarified that monies are not received by school until after October (not including school council funds). At that time, mid-end November, \$1000 should be put into school council budget. An additional usual \$1000 PRO Grant has been frozen by the new government this year, so funds may not be available by end of year. Council will need to run a \$500 deficit Pro Grant line for now; Council Supply account can cover this -\$49.73; School generated funds is the 3rd account with a current balance of \$990.96. Note we will have deficit for the cost of symposium speakers \$1000 which is to be invoiced. (The Carry forward from 2017-18 had \$500 spent on Tour of humanity and \$3000 covered breakfast program).
- The school is also working on a deficit right now until they get their funds... they are allowed to spend up to 50% of their previous year's budget (based on a per pupil funding).
- Castro community funds expected \$6K from the community BBQ plus \$1K from the recycling sponsor. Likely coming November.
- Ben asked about budget for refreshments. No budget set, we are currently in deficit

ACTION ITEM: The council should not have more than a few hundred dollars carryover unless there is a known reason/purpose expressed in advance. For a larger carryover, we need to outline in writing to Mr. Schouten intentions for the budget. For next year we need to budget for carryover for events such as symposium, healthy breakfast, etc...that we know of or are standing items.

E. Council Reports

- Parent Engagement
- Parent's Night Meet and Greet Oct. 18. (discussion lead by Maggie and several council members)- It appeared that the back door table had more parents than the front foyer. Signage could be improved. No pamphlets about council were there because the existing template from last year was not updated. Council agreed that refreshments and food are ok going forward for parents and students alike. Tea was especially well received. We will continue with snacks and more tea (bigger urn) open to all. Discussion about goal of the mission of council etc. Pamphlets would be good next year. Council sensitive to avoid discussion about monies or donations from parents as this alienated parent involvement in the past. Brief orientation for team involved in planning next Meet and Greet in advance of the evening would be helpful.

- Mental Health & Wellness Symposium Part One Oct 25. Sadiq presented for Shalini. About 60 parents attended and we received a lot of good feedback. Speakers were acknowledged and given certificates of appreciation. Council members and staff were very involved. Combined cost of speakers was \$700. Free coffee was provided from McDonalds; tea was also provided. Shalini approached McDonalds for the coffee.
- Suggestions for other sponsors eg. Wendy's , Tim Hortons to consider for next symposium

VI New Business

A. **Principal Profile:** David had emailed the draft profile to council members.

ACTION ITEM: Council asked to review profile and provide feedback by November 16. The executive will review and finalize after Nov. 16 in time for Mr. Schouten to submit by his deadline of December 1, 2018.

B. **Funding Requests.** Mr. Schouten confirmed none received at this point.

C. **Mental Health & Wellness Symposium Part Two: Nov 15.** Shalini chairing this event. Sadiq updated, tea and Tim Horton might be a good contact for next symposium. These 2 speakers will be there at no charge, perhaps a token gift for the speaker, Gift card of \$50 per speaker. We only need 2 prefects for the evening (Mr. Schouten will arrange).

- Council members who will attend and assist : David, Majid, Jennifer, Sadiq, Karen G and Karen W. Motion for budget \$50 each speaker total \$100 Karen W moved, Maggie seconded. Rest in favour.

ACTION ITEM: Majid will check with Tim Horton's . Mr. Schouten will arrange prefects as per usual. Announcement for the next symposium will be sent out via e-bulletin. Shalini will have oversight on all coordination for the upcoming symposium

D. **Parent Support Group Arrangements:** Maggie- For a school permit we need to have school administrator present so this is not practical. Mr. Schouten: A non-profit partner Family Services of York Region may have space and they cover insurance, with a family services facilitator present. Family services would meet with council to look at the program and see if this will work. They would look for a commitment of sessions every 2 weeks. For the permit, \$21 per meeting; \$130 upfront processing fee, anticipate 7 meetings - Mr. Schouten noted that this might be cost free if there is a commitment. Mr. Schouten would help facilitate a meeting with Yvonne Kelly from the board, and family services and the council if we wish to proceed.

- o Budget of \$300 approved, with motion by Karen W, Philip seconded. All in favour.

ACTION ITEM: Liaison group includes Philip, Jennifer, Sadiq, Ben and Maggie. They will meet with the Family Services group. Mr. Schouten will set up the meeting. Evenings are best.

E. **Student Health: Cannabis legalization: How to protect students, how the board, the school react, Cannabis Talk Kit**

Board policy described by Mr. Schouten and there have been no change with cannabis legalization. No alcohol or cannabis, illicit substances are permitted on school property. Issues dealt with on case by case basis with priority on student health and safety. They are not permitted to do physical search on student but can look in the locker. Suspension is possible if used or expulsion if dealing, etc.. no change since legalization. Exception for medical marijuana.

Richmond Hill and Markham have not allowed cannabis in public places. Tobacco enforcement officer is coming to discuss with Mr. Schouten next week. An incident of vaping in the car in school parking lot prompted this visit and advice on how to handle. Mr. Schouten will share the information from the meeting with the officer, with the council.

In advance of the legalization, a letter was sent to parents from the school which also included links for parents' reference.

Hardcopy of Cannabis talk kit was circulated by Karen G -the link was in the letter; links are as follows- if council members wish their own copy to download or request hardcopy:

<https://www.drugfreekidscanada.org/wp-content/uploads/2017/06/34-17-1850-Cannabis-Talk-Kit-EN-10.pdf>

<https://www.canada.ca/en/health-canada/corporate/transparency/working-for-canadians/health-canada-drug-free-kids-canada-partner-create-cannabis-talk-kit.html>

- F. **Fundraising:** Should we do fundraising & How? - Funds have been raised by the Community BBQ council members volunteer during the event. There was a donation option on cash online to donate to the school. Perhaps council members and school council members can approach various companies.

Last year there was no formal fundraising. What would be our focus and why?

Ben suggested building up a budget from before and school improvement ideas... to build a reason for fundraising. Mr. Schouten mentioned there are 2 New department heads Phys ed and Music. They may require nets and courts and Music may need new Instruments, new music. There may also be a need to revitalize the library with new furniture. Mr. Schouten will take a look at requests after school budgeting exercise and will make an ask to council for donations as requested. The deadline for requests is November 15 so Mr. Shouten will send a reminder to his his staff for a wishlist within a week.

ACTION ITEM: Draft budget to be reviewed by executive before next council meeting for review by council.

- G. **Drop in Clubs/Sports teams discussion** - Mr. Schouten confirmed that there are 70 clubs. There has been a decrease of sports teams, likely due to staff availability and interest (liability, time out of school) . Two athletic designates who are teachers, support sport programs in the school. Example of sports teams are the Junior and Sr. girls volleyball, Ski and snowboard team, badminton, swim team, basket ball, tennis , golf, soccer club, table tennis club, running club, dragon boat, intramural volleyball league, basketball tournament.

Discussion about the teacher/ volunteer recognition for their time for clubs/ sports. In previous years, the school purchased shirts for the coaches and umbrellas were given out. There are also coaches dinners hosted at the board level. There should be continued recognition and incentives for teachers volunteering their time.

DECA is supported and it is encouraged for teachers to help students; HOSA happens during exam week (health, occupational, first aid etc..) so it is not supported nor encouraged.

VII. OTHER BUSINESS : the following items are pended to next meeting.

- Council Member attendance and protocol - to be re-emphasized in the email reminder for next meeting.
- Council Member Role vs Individual Parent

Meeting Adjourned: Meeting was adjourned at 9 pm.

Next Meeting: December 17. at 6:30 pm in the Bayview Secondary School Library

PLEASE NOTE THAT ALL MEMBERS ARE REQUESTED TO REFER TO THE BELOW LINKS FOR SCHOOL COUNCIL DUTIES AND RESPONSIBILITIES.

School Council Handbook

<http://www.yrdsb.ca/schools/SchoolCouncils/Documents/SCHandbook.pdf>

Bayview SS Constitution

<http://www.bayview.ss.yrdsb.edu.on.ca/parent-council/constitution.pdf>